Navigating Porter’s new website

With a new school year, new challenges are always present. This year SCHOOL MESSENGER, Porter’s new website has been the challenge. Hopefully, this will resolve your questions, concerns, and/or problems.

Firstly, **PARENTS DO NOT HAVE TO LOGIN** to the webpage OR to the teachers’ class pages. All information will be public and **ON** the teachers’ class pages. This includes, assignments, due dates, field trip information, permission forms and handouts.

**NAVIGATING TO A TEACHER WEBPAGE:**

Click on the 'CLASS PAGES' link.
Then, click on the grade level & teacher name.

**TEACHER CLASS PAGES** will have 4 main links:

- **Useful links:** resources the teacher is providing
- **Contact Me:** a way for parents to email the teacher
- **Files and Documents:** This is where the teacher will put handouts, permission forms, study guides, etc..
- **Calendar:** This is where the teacher will put due dates, upcoming events, etc...

You can receive **EMAIL UPDATES** whenever the teacher adds something to the class calendar. This is how to REQUEST an email update:

**HOMEWORK CALENDAR**

Click on **HOMEWORK CALENDAR** link on the left menu of the teacher’s class page.

Click on the **ENVELOPE** icon (shown on the left).
Enter the requested information.
You can also sign up for the **EMAIL UPDATES** from the calendar on the **MAIN PORTER PAGE**! Follow the same steps previously listed.

Learning about the **AUDIENCE ICONS**...the big **BLUE boxes**.

These 4 boxes are where you can find just about anything!

- **PARENTS**~ PWCS resources, Parent Portal sign up, PWCS code of behavior, Porter PTO, etc...
- **STUDENTS**~ athletics, intramurals, clubs, activities, student organizations, etc...
- **STAFF**~ this is information for the Porter staff
- **COMMUNITY**~ information regarding the PWC community and PWC Schools community

Be sure to scroll through these to get a feel for the information provided.