



## **Acknowledgment of Further Consequences Form for Students Cell Phone and Wireless Communication Device Usage Guidelines**

This document is designed to ensure you understand the expectations for meeting the Prince William County Public Schools Cell Phone and Wireless Communication Device Usage Guidelines. It is important that we each do our part to ensure students can maximize their focus on learning and maintain a safe school environment.

Students must adhere to the following guidelines while on school property and at school-sponsored events regardless of location.

### **K-8 grade students**

- All functions within personal wireless communication devices must be silenced and stored away during the school day.
- Dual-purpose watches may be worn at school, but wireless/cellular features must be turned off during the school day (e.g., must be placed in airplane mode).

### **9-12 grade students**

- Personal wireless communication devices, including earbuds, must be silenced, and stored away during all instructional periods.
- Dual-purpose watches are allowed, but wireless/cellular features must be turned off during instructional times (e.g., must be in airplane mode).
- Personal wireless communication devices and one earbud are permitted during lunchtimes and during hallway passing times but are prohibited in all locker rooms and restrooms.

Students in grades 6-12 may use cell phones and wireless communication devices on school buses provided the device does not distract the driver, compromise safety, or violate the Prohibited Content and Use for All Students.

**The following actions will be taken if a student violates PWCS' cell phone and wireless communication device usage guidelines. Failure to adhere to the terms of the cell phone and wireless communication device usage guidelines will result in the following progressive discipline.**

**1st Offense:** The student will surrender the wireless communication device, and it will be returned to the student at the end of the class period. The student will sign the Acknowledgment of Further Consequences Form. The teacher/staff member will document this offense in The Hub.

**2nd Offense:** The student will surrender the wireless communication device, the device will be locked in the main office, and the device will be returned to the student at the end of the school day. The student will receive a second warning and the teacher/staff member will notify the parent/guardian via SchoolStatus. The parent will be informed that the next offense (third offense) will result in a disciplinary

incident in The Hub and the parent will have to retrieve the device. The teacher/staff member will document this offense in The Hub.

**3rd Offense:** The student will surrender the wireless communication device, the device will be locked in the main office, and a referral will be generated documenting the violation of the cell phone and wireless communication device usage guidelines. The student will complete a Healthy Cell Phone Use module during a lunch detention, after-school detention, restorative reflection, or Saturday school. The parent/guardian must retrieve the device from the school office and sign the Acknowledgment of Further Consequences Form.

Any disciplinary infraction that a student commits arising from the staff or school administration's attempt to enforce the cell phone and wireless communication device usage guidelines shall result in disciplinary consequences determined by the Code of Behavior and Tiers of Response.

I have READ and UNDERSTAND the Cell Phone and Wireless Communication Device Usage Guidelines. I recognize MY RESPONSIBILITY to comply with staff directives and the provisions of these guidelines to avoid disruption of the educational environment. I also understand the progressive discipline that will occur if I do not adhere to the Cell Phone and Wireless Communication Device Usage Guidelines.

Student's Name (Print): \_\_\_\_\_ Grade: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_