

**Mary G. Porter PTO
Meeting Meetings
Thursday February 8th, 2024**

- I. Meeting called to order at 7:00 PM
- II. Board Introductions: Introduction of Board Members and Chair Committees.
- III. Meeting Minutes from the January 11, 2024 meeting was approved.
- IV. **Officer Reports**
 - a. **President's Report** – Mrs. Stephany Stewart
 - i. Thank you card was received from Dominion Hospital
 - ii. Vending machine has arrived and is located in the teachers' lounge
 - iii. PTO supports the counselors during National School Counselors Week
 - b. **Treasurer's Report** – Mrs. Latosha Brown
 - i. The current balance is \$4,091.68.
 - c. **Principal's Report** – Mrs. Foor
 - i. Shared she had a good time in Zambia.
 - ii. The application process is now closed with close to 1,400 applications. Lottery will take effect in the coming weeks. The lottery will take place at the Edward Kelly Leadership Center.
 - iii. Teacher of the Year for Porter has been announced – Ms. Christine Guerra
 - iv. March 5th is a Teacher Workday. Porter is a voting venue for Primary Elections.
 - v. Basketball club up and running. Coach Conner is doing an excellent job.
 - vi. Tech night is Feb 13th. Parents who attend Tech Night will earn a volunteer hour.
 - vii. Kindness Week is next week, and carnations will be given to all kids on Feb 14th
 - d. **Parent Representative** – Ms. Johnson
 - i. No update
- V. **Committee Reports**
 - i. Membership – Mrs. Jennifer Ledbetter
 - 1. We have 114 members currently.
 - ii. Spirit Wear – Mrs. Brandy Reaves
 - iii. **Fundraisers** – Mrs. Ngozi Cammie
 - 1. Ice-Skating fundraiser was on Jan 14th. We raised \$345.
 - 2. Chipotle Spirit Night was on Feb 6. We raised \$442 for Vex Robotics Club.

3. Ihop Spirit Night is coming up on Feb 22nd from 4-9pm.
4. Thanks for supporting and looking forward to additional fundraiser throughout the year.
5. Working on a Tropical Smoothie spirit night for March 2024
- 6.

VI. Reminders/Old Business

- a. Porter Gives Back that was scheduled for March 5th is being postponed since March 5th has been changed to a teacher workday.

VII. New Business

- a. Nominations for Treasurer – Nominations are being accepted for the new treasurer position. Goal is to do elections in April and announce new Treasurer at May's meeting. Nominations should be emailed to PorterPatriotsPTO@gmail.com
- b. Used Uniform Sale was on Jan 29th from 10 am to 3 pm. \$145.00 earned.
- c. Elementary School Dance is scheduled for April 12th. We are looking for a chairperson. Email PorterPatriotsPTO@gmail.com is interested.
- d. Talent Show tryouts are March 19th after school
- e. Porter Gives Back – New date to be determined
- f. Talent Show is April 26th. Rehearsal dates will be sent out.
- g. Poll taken to gauge interest:

Question 1: Is your family interested in any of the following spirit nights?

- 61% - Sky Zone
- 24% - Skate and Fun Zone
- 16% - Chuckie Cheese
- 18% - All

Question 2: Would you attend an End of the School year celebration after the last day of school?

- 77% - Yes
- 23% - No

Question 3: Would you prefer a Back to School or End of School celebration?

- 27% - Back to School
- 25% - End of School
- 48% - Both

VIII. Announcements/Updates

- a. Reminder - Ihop Spirit Night is on Feb 22nd from 4-9pm.
- b. Reminder - Porter Gives Back that was scheduled for March 5th is postponed.

IX. Next Meeting: Thursday, March 14th, 2024, 7:00PM (virtual) zoom link will be shared. Reminder: You can receive 4 volunteer hours for attending PTO meetings virtually per student.

X. Meeting Adjourned at 7:40pm

Mary G. Porter PTO
Meeting Meetings
Thursday November 9, 2023

- I. Meeting called to order at 7:05 PM
- II. Board Introductions: Introduction of Board Members and Chair Committees. The Secretary position filled and announced – welcome Mrs. Nila Ali Sultan.
- III. Meeting Minutes from last from the October 12th, 2023, meeting was approved.
- IV. Officer Reports
 - a. President’s Report – Ms. Stephany Stewart
 - i. Harvest Fall dance – There was a great turnout.
 - ii. DoubleGood fundraiser - PTO raised \$6200 to buy vending machine for teachers’ lounge. Mrs. Foor and Julian, bookkeeper, will be picking out one.
 - iii. Chess boards/pieces were delivered, and the chess club is thankful.
 - iv. Day of the Arts on Dec 15th **AND** Staff luncheon on Dec 18th
 - v. Expression of gratitude for all fundraising events
 - b. Treasurer’s Report – Ms. Latosha Brown
 - i. Current balance is \$10,225.68. This is inclusive of the funds for the vending machine.
 - c. Principal’s Report – Ms. Foor
 - i. Expressed gratitude for gifts the PTO gave to her and Ms. Mears for Principals’ Appreciation.
 - ii. Update on Multicultural Night – was the best event thus far with turnout and diversity representation. Music, food and the fashion show were the highlights of the evening, with 47 tables represented. Mrs. Foor thanked everyone for participation in the event.
 - iii. Chess Club – one of the most successful clubs – 90 students in 4 different classes where skills are learned. The first chess tournament held, and students experienced participating in a real competition.
 - iv. Career Day – Counseling Team did a great job with diverse opportunities for students to learn about careers in the community. Parent participation continues to be a success on this day.
 - v. 1st Quarter Report cards will be released in the hub. Reminder will be sent in the e-update through Smore, a new communication tool which can be translated in multiple languages.

- vi. Application Process for 2024-2025 school year – Applications are open till February 1st. Must submit application for siblings. Information night Dec 6th and Jan 3rd in person. Mr. Lockamy is helping 8th Graders with specialty programs for High School.
- d. Parent Liasson – Ms. Johnson
 - i. Expressed she is looking forward to working with everyone and will be starting a Parent Work Group. She will share/present at next PTO meeting.

V. Committee Reports

- i. Membership – Ms. Jennifer Ledbetter
 - 1. We have 9 new members
- ii. Spirit Wear – Ms. Brandy Reaves
 - 1. Currently out of large hoodies, orders are coming in.
- iii. Fundraisers – Ms. Ngozi Cammie
 - 1. Nov. Fundraiser – Honey Baked Hams – 12 more days to participate. 20% of purchase will be given back to our PTO.
 - 2. Thanks for supporting and looking forward to others in the year.

VI. New Business

- a. Porter Gives Back – Held Nov. 14th after school. We’re good with volunteers still in need of donations. Correction – donations will be given to “Dominion Hospital” to support Youth aged 5 to adults dealing with mental crises. List of items needed was shared. Permission slips and donations are due by Mon. 13th.
- b. Dec. 1st – Middle School Dance – 6:00-8:30pm. Please use sign-up genius for donations and volunteering.
- c. Day of the Arts – Dec 15th. Donations and volunteers needed.
- d. 2023-2024 Budget Approval – Poll results 47/47 in favor of approval.
- e. PTO President shared the following volunteer opportunities for students.
 - House of Mercy
 - PWC Delta Sigma Theta MLK Choir
 - Refugee Warehouse
 - Bull Run Mountains Conservancy

VII. Announcements/Updates

- a. No PTO meeting for Dec.
- b. Day of the Arts December 15th
- c. Staff Luncheon December 18th
- d. Middle School PEP Rally Jan 4th
- e. Jan PTO Meeting January 11th
- f. Used Uniform Sale January 29th

VIII. Next Meeting: Thursday, January 11th, 2024, 7:00PM (virtual) zoom link will be shared.

IX. Meeting Adjourned at 7:45pm

**Mary G. Porter PTO
Meeting Meetings
Thursday January 11th, 2023**

- I. Meeting called to order at 7:01 PM
- II. Meeting Minutes from the November 9 2023, meeting was approved.
- III. Officer Reports
 - a. President's Report – Ms. Stephany Stewart
 - i. Extended appreciation for parents' support for the Day of the Arts, Teacher Luncheon, Middle School Dance and Porter Gives Back.
 - ii. Jason could not attend to express thanks – Ms. Stewart shared a story on his behalf. The kids lit up on receiving the stuffed animals given. Approximately 30 stuffed animals were donated.
 - b. Treasurer's Report – Ms. Latosha Brown
 - i. The current balance is \$4980.99. A vending machine has been purchased for the teacher's lounge.
 - c. Principal's Report – Ms. Mears on behalf of Ms. Foor
 - i. Expressed gratitude for the continued support from Porter community.
 - ii. VGA – Virginia Growth Assessment Mid-year up and running – it is a precursor for the SOL and kids are doing great. SOL would be in May.
 - iii. The car line procedure was different for the recent dismissal of students during the inclement weather (downpour). Students did a great job adjusting and following directions for smooth transition. Students earned a jeans pass for tomorrow.
 - iv. Basketball League also up and running, games will soon begin.
 - v. SEL Night will be January 30th. Parents are encouraged to attend with their students and families.
 - vi. Ms. Mears reminded parents to have students at their respective bus stops on time so that they get to school on time and the bus does not leave them.
 - vii. March 5th students may have a school holiday – Awaiting the school board vote.
 - d. Parent Liaison – Ms. Johnson
 - i. Start up of Parents as Partners program. QR Code shared for parents to join or show interest.
- IV. Committee Reports
 - i. Membership – Ms. Jennifer Ledbetter

1. We have 94 members currently.
 - ii. Spirit Wear – Ms. Brandy Reaves
 1. Currently out of large hoodies, new supply order will be in by end of January/beginning of February.
 - iii. Fundraisers – Ms. Ngozi Cammie
 1. Nov. Fundraiser – Honey Baked Hams – \$170 profit was noted.
 2. Upcoming Ice-Skating fundraiser – at least 51 participants are required.
 3. IHop (on Smoketown) coming up on Feb 22nd (4-9pm)
 4. Tropical Smoothie in March – still needs confirmation.
 5. Chick FilA (on PW Pkwy) in May
 6. Thanks for supporting and looking forward to others in the year.
- V. Reminders/Old Business
- a. Ms. Stewart reminded attendees of PTO meeting policies and that volunteering means support and not just gaining required hours.
- VI. New Business
- a. Nominations for Treasurer – Applications are being accepted for the new treasurer position.
 - b. Ice skate Night – Jan 14th - \$15.00 per person from 3-4:20pm. Only skaters pay.
 - c. Used Uniform Sale – Jan 29th from 10 am to 3 pm. Volunteers are needed on Jan 26th from 1pm -4pm to assist with sorting collected uniforms.
 - d. Teamed up with VEX Robotics on Feb 6th for Chipotle Fundraiser
 - e. Mr. Brown shared new Girl Scout troop at Porter – Troop 80257 (grades 4 and under) open to all girls and is hosted and PORTER.
- VII. Announcements/Updates
- a. Family Skate Night, January 14th 3-4:20
 - b. Used uniform sale, January 29th 10-3
 - c. SEL Night, January 30th
 - d. VEX Robotics – Chipotle Night, February 6th
 - e. IHop Spirit Night (Smoketown RD) – February 22nd, 2024, 4-9
 - f. Tropical Smoothie Fundraiser – March 2024
 - g. Porter Gives Back, March 5th
 - h. Election for new treasurer – April 2024
- VIII. Next Meeting: Thursday, Feb 8th, 2024, 7:00PM (virtual) zoom link will be shared.
- IX. Meeting Adjourned at 7:35pm

**Mary G. Porter PTO
Meeting Meetings
Tuesday March 12th, 2024**

- I. Meeting called to order at 7:01 PM
- II. Meeting Minutes from the February 8th, 2024, meeting were approved.
- III. Officer Reports
 - a. President's Report – Ms. Stephany Stewart
 - i. Extended appreciation for parents' support for the different activities and events and provided insights into upcoming volunteer opportunities.
 - b. Treasurer's Report – Ms. Latosha Brown
 - i. The current balance is 5409.30.
 - c. Principal's Report – Ms. Foor
 - i. Parents are encouraged to check students' grades on ParentVue for this quarter. SOL calendar has been finalized and sent to parents in the weekly eUpdate.
 - ii. Volunteer opportunities – Guest readers are invited to celebrate Women's Day and other cultural aspects and diversity when coming to read to students in person or on Zoom.
 - iii. SCA is working on an art project and are collecting plastic bottle caps.
 - iv. Events present and upcoming – STEAM night – March 14th – presentations from Aviation, Robotics team, Literacy Night – April 16th – book or character day, March Madness – currently for attendance – class reward of pizza party, Field Day/Sports day coming up.
 - v. Congratulations to the Robotics Team for reaching the State Championship, the Step team for being recognized - inside nova for black history month, Basketball Team for an impressive season – thankful for Mr. Conner and the 4 other coaches.
 - vi. Time to order yearbooks online.
 - vii. Parents are asked to assist in reinforcement of uniform policy.
 - viii. Part of the CIP goal for the school is feedback from parents. Please respond to surveys sent out.
 - b. Parent Liaison – Ms. Johnson
 - i. April 15th – breakfast to support military families. Signupgenius to participate and donate breakfast items.
 - ii. 1st Annual Walkaton (PTO to set up booth to sell items on that day) – May 11th 2024
- IV. Committee Reports
 - a. Membership – Ms. Jennifer Ledbetter
 - i. We have 94 members currently.
 - b. Spirit Wear – Ms. Brandy Reaves

- c. Fundraisers – Ms. Ngozi Cammie
 - i. Skyzone- April 9th – No school – Teacher work day 6-8pm
 - ii. Elementary School Dance – April 12th 6-8pm a chairperson/planner needed

- V. Reminders/Old Business
 - a. Ms. Stewart reminded attendees of PTO meeting policies and that volunteering means support and not just gaining required hours.

- VI. New Business
 - a. Nominations for Treasurer – Applications are being accepted for the new treasurer position.

- VII. Announcements/Updates
 - a. Election for new treasurer – 2-year term
 - b. New volunteer opportunities open – Needed for steam night.
 - c. Porter’s Got Talent Tryouts – March 15th deadline for registration, Talent show- April 26th – 6:30 pm. Rehearsals April 11th, Dress Rehearsal April 23rd after school
 - d. Tropical Smoothie March 20th – 4-8pm
 - e. May 6th-10th – Teacher Appreciation Week – Keep an eye out for opportunities.

- VIII. Next Meeting: No meeting April. Next meeting will be in person and via Zoom on May 9th 2024

- IX. Meeting Adjourned at 7:45pm

**Mary G. Porter PTO
Meeting Meetings
Thursday, October 12, 2023**

- I. Meeting called to order at 7:04 PM
- II. Board Introductions: Introduction of Board Members and Chair Committees. Ballots for the secretary position were emailed to all PTO members on October 4th at 9:50. There are two nominees on the ballot..
- III. Meeting Minutes from last from the September 14, 2023, meeting was approved
- IV. Officer Reports
 - a. President's Report – Ms. Stephany Stewart
 - i. The Sweet and Social was amazing thank you for all support. Please continue to monitor the Porter main page and PTO page for updates and upcoming activities. This month is Principal Month, please show appreciation to our wonderful Principals. We are working on this year's budget. The goal is to vote on the budget during the next meeting in November 2023.
 - b. Treasurer's Report – Ms. Latosha Brown
 - i. Current balance is \$2,885.54. No outstanding transactions pending currently.
 - c. Principal's Report – Ms. Mears
 - i. Ms. Foor regrets she couldn't attend tonight; however, I have some updates to provide. The 1st quarter is quickly coming to an end, please check grades and ParentVue. Parent-Teacher Conferences are approaching, please plan to sign-up to meet with your student teacher. Career Day is scheduled for October 27th, we are still in need of volunteers and there will be food for participants. The Evolve Security system, new process this year for all Prince William County Schools. We started the screening process this week which is going well. Thank you for your support and flexibility. It appears that umbrellas and laptops, 3 ring binders, roller backpacks are causing the alarms to set-off; not the medal water bottles. The students are doing great and are very attentive to following directions. The screen displays the exact location to locate an item causing the system to set off. Cooperation is highly requested with the car line, please keep students in the car as we will screen the students that are already occupying the building (SACC, Tutoring, and Clubs). Also, we want to highlight the importance of Attendance, please try to schedule appointments accordingly so the student does not miss school. On Nov 8th we will have our Multicultural Night. We will have

Pink Out Day tomorrow; please have your student wear a pink top with uniform bottoms.

d. Parent Liaison – Ms. Beverly Johnson No report

V. Committee Reports

i. Membership – Ms. Jennifer Ledbetter

1. We are currently at 113 members for the school year

ii. Spirit Wear – Ms. Brandy Reaves

1. All orders have been satisfied. The spirit wear order form is updated to reflect inventory.

iii. Fundraisers – Ms. Ngozi Cammie

1. Our Sweet Frog event was very successful, over \$950 orders earning 25% of those sales. We will not do Nando's but will do the Double Good popcorn sale. Also, we will do Honey Baked Ham Nov. 1st – 22nd. Flyers will be disseminated to include updates to the Porter website. We are still considering the Skate Night in January 2024.

VI. New Business

a. The Secretary position is open, and all members should have received an email last Wednesday with a ballot to vote. There are two nominees, and you have until 8PM, Sunday night to cast your vote.

b. On October 27th 6-8PM we will have our Elementary Dance, we are looking for volunteers and donations. There will be a sign-up genius. The cost for the dance will be \$5 per child ages 2 and up with siblings invited. Parents must stay with the student, and we will have games, food, and a costume contest. We ask that if the student has a middle school sibling that they not attend as this is only for Elementary students.

c. On Nov. 14th we will have our Porter Gives Back and will reinstate the tradition of having the students perform services at the school. This year we will support Dominion Health Medical Center servicing high risk adults and children. The event will be after school 4-5:30 PM and a list will be provided to request donations for specific items. We hope to secure the cafeteria for the event and intend to have stations for the students with volunteers/parents working at those stations to prepare the care packages.

d. The Chess club has over 100 students this year and there are not enough chess sets, that said the PTO has been asked to provide funding. We would like to take a vote. With a 91% vote to support, the PTO will provide the Chess Club with the board sets.

e. Reminder Double Good popcorn sales start tomorrow at 5 PM. The goal is to purchase a new vending machine for the teacher's lounge ~\$6500.

VII. Announcements

a. Double Good Popcorn Fundraiser: October 13th – 16th

- b. Elementary Fall Dance: October 28th 6PM-8PM
- c. Prep Rally Middle School October 30th
- d. Day of the Arts December 15th

VIII. Open forum

IX. Next Meeting: Thursday, November 9, 2023, 7:00PM (hybrid) in the school library for those who want to join in person.

X. Meeting Adjourned at 7:57

**Mary G. Porter PTO
Meeting Meetings
Thursday, September 14, 2023**

- I. Meeting called to order at 6:07PM
- II. Welcome Ms. Laurie Williams, School Board Representative.
- III. Board Introductions: note we are still seeking someone to fill the Secretary Position. Bio's can be submitted to porterpatriotsppto@gmail.com. The deadline is 30 SEP 2023.
- IV. Meeting Minutes from last from the June 8, 2023, meeting was approved.
- V. Officer Reports
 - a. President's Report – Ms. Stephany Stewart
 - i. Welcome to everyone to the start of the new school year. Glad to see everyone in person. This evening we will hold the PTO Meeting at 6 in conjunction with the Sweet and Social, we welcome everyone to join us after the PTO meeting. All other PTO meetings will be held the second Thursday of each month starting at 7PM in the school library. The PTO started activities on 1 July 2023. We had a very successful uniform sale as well as spirit wear sales. There will be lots of activities and opportunities for parent participation this school year. We will have several fundraisers this year, starting out with our most popular one, the "Double Good Popcorn" sale in October.
 - b. Treasurer's Report – Ms. Latosha Brown
 - i. We have over \$6K in expenses with an income of \$4,500. The current balance is \$4,652.10. There are no outstanding transactions currently.
 - c. Principal's Report – Ms. E-Foor
 - i. Welcome everyone to the start of the school year. Ms. Beverly Johnson will be the parent liaison this school year. Her role is to engage with families and the community, fostering partnerships and connections. Back to school night will be next week for the Middle Schoolers and our Elementary back to school night will be on Tuesday, September 26th, please see the Porter website and reference the weekly Friday, E-Updates. This year we have our new security feature, the Evolve System, in place and will become active on 1 Oct 2023. We will train the students on how to use the new security system. Please make sure to leave any items that are of metal that would trigger the system. On October 27th we will have Career Day. It's a full day where the elementary students can dress up based on their hobbies or something of interest to them. For the middle schoolers, they are to dress like they are going to an interview. Lastly, please be sure to check your emails and read to the E-Updates so that you are aware of

the latest and greatest activities and things happening at the school. We have lots of upcoming events; Red/Ribbon week, Pink Out Day, etc.

d. Teacher's Representative – TBD

VI. Committee Reports

- a. Introduced the below committee chairs. Going forward each Chair will provide an update on membership, spirit wear and fundraisers.
 - i. Membership – Ms. Jennifer Ledbetter
 - ii. Spirit Wear – Ms. Brandy Reaves
 - iii. Fundraisers – Ngozi Cammie

VII. New Business

- a. This year we will offer a hybrid (in person and virtual) option for all PTO meetings. You will only be permitted to claim 4 hybrid hours per student for the school year. All other meetings must be attended in person to receive your 1 volunteer hour. For the hybrid sessions, there will be a 10-minute grace period for virtual acceptance to the zoom platform. If you join after 7:10, you will not be admitted to the zoom platform and will not receive your 1 volunteer hour.

VIII. Announcements

- a. Double Good Popcorn Fundraiser: October 13th – 17th
- b. Nando's (Restaurant Stonebridge): week of October 23rd or 30th
- c. Elementary Fall Dance: October 28th 6PM-8PM

IX. Next Meeting: Thursday, October 12, 2023, 7:00PM (hybrid) in the school library for those who want to join in person.

X. Meeting Adjourned at 6:26